



**THIS FORM IS DUE EACH TRIMESTER  
ON THE FOLLOWING DATES:**

**Fall 2025: Monday, November 3, 2025  
Winter 2026: Monday, February 9, 2026  
Spring 2026: Monday, May 11, 2026**

## ***Student Absence and Tardy Log***

**Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_ **Trimester:** \_\_\_\_\_

*Write Fall, Winter, or Spring*

***Please list all dates this trimester that you were absent or tardy and indicate the reason.***

***Please attach a copy of ALL DOCTOR'S NOTES to document morning tardiness or absence.***

***Absence in excess of 3 consecutive days requires a doctor's note per our school policy.***

<b>Date(s) of Absence or Tardiness</b>	<b>WRITE ABSENT or TARDY</b>	<b>Reason for Absence or Tardiness</b>	<b>Doctor's Note attached? Write Yes/No</b>

**My absences and tardies this trimester are accurate and detailed above to the best of my knowledge.**

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_